



Town of Guttenberg

BUILDING DEPARTMENT



6808 Park Avenue
Guttenberg, NJ 07093-1820
Telephone No. (201) 868-2315 ext. 106 or 149
Fax No. (201) 868-3750

RESIDENTIAL OWNER CERTIFICATE

DATE: _____ ANTICIPATED CLOSING DATE: _____

PROPERTY ADDRESS: _____

NUMBER OF UNITS IN BUILDING: _____ UNIT NUMBER PURCHASED: _____ BLOCK & LOT: _____

PRESENT OWNER NAME:

(LLC's must include actual name of manager/principal or application will be rejected)

NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____ EMAIL: _____

PURCHASER'S INFORMATION

(LLC's must include actual name of manager/principal or application will be rejected)

NAME: _____

ADDRESS: _____

TELEPHONE NUMBER: _____ EMAIL: _____

Fees: CHECK or MONEY ORDER to **TOWN OF GUTTENBERG**

\$100.00 Condominium & Co-Op

\$125.00 Two Unit Dwelling

\$145.00 Three Unit Dwelling

\$160.00 Four Unit Dwelling

\$170.00 Five Unit Dwelling

Each Unit over 5 - \$10.00 Per Unit

\$40.00 REINSPECTION FEE PER UNIT FOR EACH ADDITIONAL INSPECTION

APPLICATION MUST CONTAIN PURCHASERS ORIGINAL SIGNATURES AND BE NOTARIZED

Purchaser's Signature

Purchaser's Name (PRINT)

SWORN TO AND SUBSCRIBE TO ME
BEFORE ON THIS _____ DAY OF
_____ 20 _____

PLEASE COMPLETE THE REQUIRED AFFIDAVIT ON PAGE 2 OF THIS APPLICATION

CERTIFICATION/AFFIDAVIT

I, _____ must be 18 years of age and do solemnly affirm and say: I am the purchaser of the premises located at _____ in the Municipality of Guttenberg, County Hudson and State of New Jersey.

As of this date, _____, the said premises contains _____ dwelling units occupied or intended to be occupied by persons living independently of each other. Furthermore, I am purchasing said property in "as in" conditions and / VIII be held responsible for any and all outstanding violations that exist at the time of the of and after the closing date as long as I'm in possession of said property. Should I wish to convert into anything but a _____ unit building, I will do so by following all applicable Laws and codes of the Town of Guttenberg, Uniform Construction Code and the Bureau of Housing Inspection/Hotel and the Multiple Dwelling Law. Furthermore, I shall notify the Bureau of Housing Inspection immediately in the event that said premises are converted at any time in the future to contain any more than the _____ dwelling units so occupied or intended to be occupied and I understand that I shall be liable to a penalty in the event that I fail to do so.

I certify that foregoing statements made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Any person who violates or causes to be violated, any provisions of the HOTEL AND MULTIPLE DWELLING LAW, N.J.S.A. 55:13A-19(a), shall be liable to a penalty of not less than \$50.00 no more than \$500.00 for each violation, and a penalty of not less than \$500.00 no more than \$5,000.00 for each continuing violation. These violations are separate and apart from any Uniform Construction Code violations and any Uniform Fire Code Violations.

SWORN TO AND SUBSCRIBE TO ME
BEFORE ON THIS _____ DAY OF
_____ 20_____

Purchaser's Signature

Purchaser's Name (PRINT)

OFFICE USE ONLY BELOW THIS LINE

____ BOILERS/FURNANCES must have one of the following: a full fire rated ceiling or a sprinkler installed on the code water line.

____ BUILDING INSPECTIONS: all final inspections on any permits have been finalized

____ EGRESS: free and clear

____ ENTRY TO ALL AREAS OF PROPERTY

____ EXITDOORS free of padlocks/keylocks

____ EXIT SIGNS: operation properly – illuminated/emergency lighting

____ EXTINGUISHERS: are required within 10 feet of any kitchen and must be properly mounted and readily accessible.

____ HANDRAILS: required on all stairs with three or more risers and landing on int/ext. stairs

____ LOCKS: No keyed locks on any interior doors

____ PERMITS-BLDG CODE and/or MUNICIPAL

____ SMOKE DETECORS/CARBON MONOXIDE

____ SPRINKLERS: operating properly

____ TRASH/RUBBISH no accumulation inside or outside.

____ VIOLATIONS-BUILDING CODE: no outstanding violations

____ VIOLATIONS – PROPERTY MAINTENANCE: no outstanding violations

____ WINDOWS: operable and no broken or cracked glass.

Inspector's Signature

Date of Inspection

NOTES: