



Town of Guttenberg

BUILDING DEPARTMENT

6808 Park Avenue
Guttenberg, NJ 07093-1820
Telephone No. (201) 688-2315 ext. 107 or 149
Fax No. (201) 868-3750



CERTIFICATE SHORT TERM RENTAL

Today's Date: _____

Property Address: _____

Number of Units in the Building: _____ Block: _____ & Lot: _____

PRESENT OWNER NAME:

(LLC'S Must include actual name of manager/principal or application will be rejected)

Name: _____

Address: _____

Phone Number: _____ Email: _____

Fee: \$200.00 Money Order / Check to Town of Guttenberg
Only for Owner occupied two and three family dwellings must provide home insurance as part of application.
Reinspection fee: \$40.00 per unit for each additional inspection
Application must contain original signatures and be notarized
Please complete the required affidavit on page 2 of this application

Purchaser's Signature: _____

Purchaser's Name (Print): _____

Sworn to and subscribe to me before on this _____ day of _____, 20____



Town of Guttenberg

BUILDING DEPARTMENT

6808 Park Avenue
Guttenberg, NJ 07093-1820
Telephone No. (201) 688-2315 ext. 107 or 149
Fax No. (201) 868-3750



CERTIFICATION / AFFIDAVIT

I, _____ Must be 18 years of age or older and solemnly affirm and say: I am the PURCHASER of the premises located at _____ in the municipality of Guttenberg, County of Hudson and State of New Jersey.

As of this date, _____, the said premises contain _____ dwelling units occupied or intended to be occupied by persons living independently of each other. Furthermore, I am purchasing said property in "as is" condition and I will be held responsible for any and all outstanding violations that exist at time of and after the closing date as long as I am in possession of said property. Should I wish to convert same into anything but a _____ unit building, I will do so by following all applicable laws and codes of the Town of Guttenberg, Uniform Construction Code and the Bureau of Housing Inspection/Hotel and Multiple Dwelling law. Furthermore, I shall notify the Bureau of Housing Inspection immediately in the event that the said premises are converted at any time in the future to contain any more than the _____ dwelling units so occupied or intended to be occupied and I understand that I shall be liable to a penalty in the event that I fail to do so.

I certify that the foregoing statement made by me are true. I am aware that if any of the foregoing statements made by me are willfully false, I am subject to punishment.

Any person who violates or causes to be violated, any provision of the Hotel and Multiple Dwelling law, N.J.S.A. 55:13A-19(a), shall be liable to a penalty of no less than \$50.00 no more than \$500.00 for each violation, and a penalty of no less than \$500.00 and no more than \$5000.00 for each continuing violation. This violations are separate and apart from any Uniform Construction Code Violation and any Uniform Fire Code violation.

Purchaser Signature: _____

Print Name: _____

Sworn and Subscribed to me before more on this _____ day of _____, 20____

New Short Term Rental Regulations

Who Qualifies

- Two and Three Unit Properties Only
- Owner must have permanent residency in one of the units
- Units must be rented in their entirety

Registration Information

- Completed Registration Forms should be submitted to the Building Department
- Annual \$200 Registration Fee
- Annual Unit Inspection

Fines and Penalties

- Failure to comply with this Ordinance will result in a minimum \$500 fine for the first offense and a minimum \$1,000 fine for all subsequent offenses
- Violation of this Ordinance, Municipal Code, UCC or Rent Control Ordinance will result in revocation of Short Term Rental License

**For more information, please contact the Guttenberg Building Department at
(201) 868-2315 EXT 149**