

**PART TIME
CODE ENFORCEMENT OFFICER**

SUMMARY DESCRIPTION

Under general supervision, performs a variety of technical duties in support of the Town's local code enforcement program; monitors and enforces a variety of applicable ordinances, codes, and regulations related to zoning, land use, nuisance housing, building codes, health and safety, blight, graffiti, water waste, and other matters of public concern; and serves as a resource and provides information on Town regulations to property owners, residents, businesses, the general public, and other City departments and divisions.

Please send a letter stating your desire to apply with resume to Michael Caliguiro, Town Administrator via email to townadministrator@myguttenberg.com with subject line part-time code enforcement by the end of the business day of Friday, July 29th, 2016.