

PUBLIC NOTICE

REQUEST FOR PROPOSALS

THE TOWN OF GUTTENBERG IN THE COUNTY OF HUDSON, STATE OF NEW JERSEY is requesting proposals for the providing of gasoline and other products to Town vehicles for a period from March 01, 2009 to February 28, 2010. Copies of the documents setting forth the scope of services, contract terms and conditions, proposal requirements, criteria for evaluation of proposals, and proposal submission requirements may be obtained from the Municipal Clerk of the Town of Guttenberg by telephoning the Clerk at 201-868-2315 or by visiting his offices at 6808 Park Avenue, Guttenberg, New Jersey, Monday through Friday between the hours of 9:00 a.m. and 4:00 p.m. Proposals will be accepted up to 2:00 p.m. (prevailing time) on Monday, February 23, 2009.

**Alberto Cabrera
Town Clerk**

REQUEST FOR PROPOSALS

THE TOWN OF GUTTENBERG is accepting Proposals from providers of gasoline and other products to furnish the motor vehicles of the Town of Guttenberg with all the necessary gasoline and other products for a period from March 01, 2009 to February 28, 2010. The approved vendor must provide the following services:

- 1. The service station where the gasoline will be purchased must be within one mile from the Town of Guttenberg.**
- 2. The gasoline provided by the vendor must be both unleaded/regular at an 87 octane rating and an unleaded high test at a 91 or higher octane rating.**
- 3. The vendor should also have the capability of providing air for tires, antifreeze and oil for said vehicles.**
- 4. The vendor service station must be open twenty four (24) hours a day three hundred sixty five days (365) per year.**
- 5. The vendor service station must be capable of supplying gasoline and other products for police squad vehicles, police administrative division vehicles, municipal recreation vehicles, public works vehicles, senior citizen transport vehicles and fire prevention vehicles.**
- 6. The vendor must provide a system of recording all license plates on vehicles being supplied with gasoline, antifreeze and/or oil.**
- 7. All invoices must be provided to the Town for payment on a periodic**

thirty (30) day basis.

8. The vendor will provide all charge cards needed as required by the Municipal Clerk/Administrator for the Town of Guttenberg.
9. The vendor service station in its periodic billing, shall not charge the Town of Guttenberg any State or Federal Tax for the gasoline provided.

PROPOSAL SUBMISSIONS:

All persons interested in submitting a proposal for the providing of gasoline and other motor vehicle products, shall submit Proposal for the cost of the gasoline, antifreeze and oil. Proposals shall be delivered to the Municipal Clerk at his office at the Town Hall of Guttenberg, New Jersey located at 6808 Park Avenue, Guttenberg, New Jersey on or about 2:00 p.m. (prevailing time) on Monday, February 23, 2009. All persons submitting a Proposal are encouraged to contact Alberto Cabrera, Municipal Clerk, in an effort to personally be advised of the necessary requirements to provide the products requested.

PROPOSAL FORMAT:

1. Must include a completed and signed Proposal outlining responses to conditions raised in services sought.
2. Must include a Certificate of Insurance.
3. Must include copies of relevant licenses necessary to provide said services.
4. Must provide a cost outline.

CONTRACT AWARD:

It is the intent of the Town of Guttenberg to award a Contract for the service required hereunder in accordance with competitive proposal procedures based on the best cost provided by the vendor who meets all of the cited requirements.

The Town of Guttenberg retains the right to reject any and all proposals or to award a Contract to the respondent whose proposal is deemed to be most advantageous to the Municipality, taking into consideration the factors cited above. Each unsuccessful

offeror or will be notified in writing promptly if a Contract award is made under this Request for Proposals, such notice will identify the successful contractor, and provide an opportunity for a debriefing meeting with the Municipality's Municipal Clerk to discuss any questions.

SUBMISSION OF PROPOSALS:

Proposals (original + 2) shall be delivered to the Municipal Clerk at his office located at 6808 Park Avenue, Guttenberg, New Jersey no later than 2:00 p.m. (prevailing time) on Monday, February 23, 2009. Same shall be addressed as follow:

**Alberto Cabrera, Municipal Clerk
Town of Guttenberg
6808 Park Avenue
Guttenberg, New Jersey 07093**

All proposals shall be submitted in sealed envelopes with the wording:

GASOLINE PROPOSAL

**Alberto Cabrera
Municipal Clerk**