

GUTTENBERG RESIDENTS

RESIDENT PARKING PERMIT RENEWAL

COMMENCES OCTOBER 1, 2020
THROUGH OCTOBER 31, 2020

Resident sticker fee: \$10.00

RESIDENTS ARE STRONGLY ENCOURAGED TO APPLY
ONLINE USING THE SDL PORTAL.

DOCUMENTS NEEDED WHEN APPLYING:
PROOF OF RESIDENCY, INSURANCE CARD & REGISTRATION

**IF APPLYING IN PERSON, CHECK OR
MONEY ORDER ONLY. NO CASH!!**

RESIDENT PARKING STICKER ISSUE HOURS:
Commencing October 1, 2020
through October 31, 2020

Monday through Friday: 9:00AM – 12:00 Noon
Wednesday: 4:00PM – 7:00PM (evening)
Saturday: 9:00AM – 12:00 Noon



**Town of Guttenberg
Mayor Wayne D. Zitt, Jr.
& the Town Council**

**No more waiting in line, conveniently renew your parking
permit using your computer or mobile device!**

ONLINE RENEWAL INSTRUCTIONS

1. Visit www.sdlportal.com
2. Create an account by clicking on the "Sign Up" tab located on the top righthand side
3. Once you are logged into SDL Portal, under Online Requests click on "Parking Permit"
4. This will bring you to the Parking Permit Application. Fill in all required information.
5. Upload copies of your Vehicle Registration, Vehicle Insurance and current utility bill.
6. Once all required information is complete, click "Submit Request". The system will provide you with a confirmation number and e-mail you a confirmation receipt.
7. A Guttenberg staff member will review your application for completeness and send you a link via e-mail to pay your parking fee online.
8. Upon receipt of payment your parking permit will be available for pick-up in the Department of Public Safety

**Parking Permits
are to be placed behind
your rearview mirror
as shown.**

